



EUROPEAN UNION

Erasmus+
Enriching lives, opening minds.

2021-2027

**Erasmus+ Programme
Inter-institutional agreement 2022-2025
Key Action 1
Learning mobility for higher education students and staff**

between

Trnava University in Trnava and Vasyl Stefanyk Precarpathian National University



The institutions¹ named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This agreement is valid for the 01.08.2022-31.07.2025 in:

- KA171

The institutions commit to sound and transparent management of funds allocated to them through Erasmus+ and to respect the quality requirements of the Programme, outlined in the Erasmus Charter for Higher Education² and in this agreement.

The institutions agree on exchanging their mobility-related data according to the principles of GDPR³ and in line with the technical standards of the European Student Card Initiative⁴, when this becomes available for international mobility involving third countries not associated to the Programme.

Sending institutions located in EU/EEA countries have to ensure compliance with the provisions of art. 46 GDPR for all participants' personal data exchanged in the context of their mobility with institutions from non-EU/EEA countries without an adequacy decision, on the condition that enforceable data subject rights and effective legal remedies for data subjects are available in the respective third country. The participants should be informed in a transparent manner about the level of protection of their personal data, if this is different from the one where the sending institution is located.

¹ Inter-institutional agreements can be bilateral or multilateral in the case of mobility consortia:

- Bilateral agreements are for cooperation between one higher education institution located in an EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme
- Multilateral agreements are for cooperation between a mobility consortium of higher education institutions located in one single EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme.

² https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter_en

³ https://ec.europa.eu/info/law/law-topic/data-protection/reform/rules-business-and-organisations/principles-gdpr_en

⁴ https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative_en

1. Information about the higher education institutions

Name of the institution (and department where relevant)	Erasmus code or city ⁵	Contact details ⁶ (email, phone)	Websites
Vasyl Stefanyk Precarpathian National University Law Institute	UA02125260 9159	Head of International Relations Office: Maryana Sygydyn interdept@pnu.edu.ua Mobility Coordinator of Law Institute: Assoc. prof. Dr. Oleksandr Kovalyshyn Oleksandr.kovalyshyn@pnu.edu.ua +380679756080	General: https://pnu.edu.ua/en/ Institute: https://law.pnu.edu.ua/en/
Trnava University in Trnava Faculty of Education	SK TRNAVA01	Head of International Relations Office: prof.ThLic. Miloš Lichner D.Th. milos.lichner@truni.sk Mobility Coordinator: Ing. Mária Hercegová maria.hercegovova@truni.sk tel: +421 33/59 392 07 Faculty of Law: Mgr. Peter Mészáros PhD. peter.meszaros@truni.sk	General: https://www.truni.sk/en Faculty/faculties: https://iuridica.truni.sk/en/international-relations Course catalogue: http://www.truni.sk/en/course-catalogue

⁵ Higher education institutions (HEIs) from Member States or third countries associated to the Programme should indicate their Erasmus code; HEIs from third countries not associated to the Programme should mention the city where they are located.

⁶ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

2. Mobility numbers per project period

The partners agree to update the mobility data, whenever possible, by no later than the end of January in the preceding academic year formally via an amendment of the inter-institutional agreement.

Number of student and staff mobility periods

FROM [Erasmus code or city of the sending institution]	TO [Erasmus code or city of the receiving institution]	Subject area ISCED CODE ⁷ (optional)	Subject area NAME (optional)	Study cycle [short cycle, 1st, 2nd or 3rd] (optional)	Number of mobility periods			
					Student Mobility [Specify here total number of students]	Student Mobility [Specify here total number of months]	Staff Mobility [Specify here total number of staff]	Staff Mobility [Specify here total number of days]
UA021252 609159	SK TRNAVA01	0420	Law	1 st , 2 nd	2	6 months (2 students * 3 months)	1 staff	7 days
SK TRNAVA01	UA0212526 09159	0420	Law	1 st , 2 nd	0	0	0	0

Optional additional information

e.g. blended mobility, traineeships, staff training etc.

⁷ <https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

3. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills⁸ at the start of the mobility period (see also section 5 "Preparation and Support").

Receiving institution [Erasmus code or city]	Language of instruction 1	Recommended level	
		Student Mobility [Minimum recommended level in at least one of the languages: B1]	Staff Mobility [Minimum recommended level in at least one of the languages for teaching: B2]
UA021252609159	English	B1	B2
SK TRNAVA01	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution. The links to the course catalogue are provided in the first section.

4. Partnership arrangements: fees and organisational support funds

In accordance with the Erasmus Charter for Higher Education, partners commit to charge no additional fees to students:

- In connection with the organisation or administration of their Erasmus+ mobility period. Any violation to this rule by the partners shall be brought to the attention of the National Agency and may lead to the termination of the participation in the project linked to this inter-institutional agreement, if no corrective measures are taken.
- For tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

The partners to agree to use and distribute the Organisational Support (OS) grant among themselves per each implemented

⁸ For an easier and consistent understanding of language requirements, it is recommended to use the Common European Framework of Reference for Languages (CEFR): <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

and completed outgoing mobility from Vasyl Stefanyk Precarpathian National University to Trnava University in Trnava and per each implemented and completed incoming mobility from Trnava University in Trnava to Vasyl Stefanyk Precarpathian National University.

Vasyl Stefanyk Precarpathian National University for each sending and receiving mobility shall receive 150 EUR per person/mobility constituting a lump sum for the organisational support. This sum shall be used for the organisation of the mobility of a given person.

Lump sum amount will be transferred to the Partner Institution before the end of project for all completed mobilities together to the account number given below.

Number of the bank account of the Partner institution, to which the organisational support shall be transferred by the Project Coordinating Institution:

Bank account holder (university's name): Vasyl Stefanyk Precarpathian National University

Bank account holder address: 57, Shevchenka street, Ivano-Frankivsk, Ukraine, 76018

Bank account number (where the OS grant should be transferred is so-called transit account):
UA103223130000025205000000007

Intermediary bank: DEUTSCHE BANK TRUST COMPANY AMERICAS, NEW YORK USA

SWIFT: BKTRUS33

Beneficiary bank: UKREXIMBANK K JSC

SWIFT: EXBSUAUX

127, Antonovycha street, Kyiv, Ukraine

5. Outreach and Selection of participants: calendar, application procedure and requirements

- Partners commit to doing outreach to participants with fewer opportunities to encourage their participation in the Programme and, where needed, agree on a common strategy to meet indicative inclusion targets.
- Partners commit to running selection procedures for mobility activities that are fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility. The calls for applications must be public and an appeal procedure must be in place. Under no circumstances, shall applicants and selected participants incur any costs during application and selection procedures.
- In the case of student mobility, partners will ensure that other elements beyond academic merit are taken into account to ensure participation of students with fewer opportunities. Selection criteria and procedures must be clearly communicated in the call for applications.

Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code or city]	Term duration	Deadline ⁹
UA021252609159	Winter Term: from September to January	Deadline for nomination: May15 th Deadline for application: June 30 th
	Spring Term: from February to June	Deadline for nomination: November 30 th Deadline for application: December 15 th
SK TRNAVA01	Winter Term: from September to January	Deadline for nomination: May15 th Deadline for application: June 30 th
	Spring Term: from February to June	Deadline for nomination: November 30 th Deadline for application: December 15 th

The receiving institution will send its decision within 2 weeks and no later than 5 weeks.

⁹ Please specify the deadline for each semester and, if necessary, adapt to a trimester system.

The partners commit to have a fair, transparent, coherent and documented application and selection procedure outlined in their respective websites and regularly updated, together with the contact details of the relevant department:

Application procedure		
Receiving Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
SK TRNAVA01	Ing. Mária Hercegová maria.hercegova@truni.sk tel: +421 33/59 392 07	https://www.truni.sk/en/application-process

Selection criteria		
Requirement	Details	Website for information (optional)
Academic requirements	Subject area (ISCED code)	
Motivation letter	Motivation letter required	
Inclusion measures ¹⁰	Targeted categories of participants with fewer opportunities such as students from less advantaged socio-economic backgrounds	
Other	Academic performance of the candidate; previous mobility experiences; motivation	

¹⁰ You may find the implementation guidelines of the **Erasmus+ and European Solidarity Corps Inclusion and Diversity Strategy** here:
https://ec.europa.eu/programmes/erasmus-plus/resources/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity_en

Receiving Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
UA021252609159	Assoc. prof. Dr. Oleksandr Kovalyshyn Oleksandr.kovalyshyn@pnu.edu.ua +380679756080	https://ic.pnu.edu.ua/en/for-foreign-students/

Selection criteria		
Requirement	Details	Website for information (optional)
Academic requirements	Subject area (ISCED code)	
CV	CV required	
Motivation letter	Motivation letter required	
Inclusion measures ¹¹	Targeted categories of participants with fewer opportunities such as students from less advantaged socio-economic backgrounds	
Other	Academic performance of the candidate; previous mobility experiences; motivation	

¹¹ You may find the implementation guidelines of the Erasmus+ and European Solidarity Corps Inclusion and Diversity Strategy here:
https://ec.europa.eu/programmes/erasmus-plus/resources/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity_en

6. Preparation and support

The Higher Education Institution(s) in a Member State or associated third country commit(s) to:

- Ensure that students are aware of their rights and obligations as defined in the [Erasmus Student Charter](#)¹².
- Arrange travels or provide a pre-financing of the grant to **reduce the costs that participants need to cover upfront**, to the extent possible.

All involved Higher Education Institutions commit to the following preparation and support measures. Information and assistance can be provided by the contact points and information sources in the table below:

- The receiving institution will guide incoming mobile participants in finding **accommodation**, according to the requirements of the Erasmus Charter for Higher Education. It is considered best practice to use the individual grant to pay for the deposit of dormitories.
- Ensure that outgoing mobile participants are well prepared for their activities abroad, including blended mobility, by undertaking activities to achieve the necessary level of **linguistic proficiency** and develop their **intercultural competences**.
- Provide assistance related to obtaining **visas**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and, if needed, use project funds in the most inclusive way to cover related costs partially or in full.

¹² The Erasmus Student Charter is available here: https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/student-charter_en

- Provide assistance related to obtaining **insurance**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and use project funds in the most inclusive way to cover related costs partially or in full. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.
- The receiving institution will inform about the existence of relevant infrastructure and provide support to incoming **participants with fewer opportunities**.
- Provide **appropriate mentoring and support arrangements** for mobile participants, including for those pursuing blended mobility, as well as **integrate incoming mobile participants** into the wider student community and in the Institution's everyday life.
- Provide participants with their **grant as soon as possible upon arrival**, including if necessary a first payment using cash, check or similar to avoid delays linked to opening a bank account.
- The institutions commit to encourage participants to act as **ambassadors of the Erasmus+ Programme** and share their mobility experience, e.g. by providing information about the existence of Erasmus+ alumni networks, inviting former participants in promotion activities, etc.

Preparatory & Support Measures	Institution [Erasmus code or city]	Contact details (email, phone)	Website for information & arrangements
Accommodation	SK TRNAVA01	Ing. Mária Hercegová International Relations Office maria.hercegovova@truni.sk tel: +421 33/59 392 07	http://www.truni.sk/en/accommodation
	UA021252609159	Assoc. prof. Dr. Oleksandr Kovalyshyn Mobility Coordinator of Law Institute: oleksandr.kovalyshyn@pnu.edu.ua +380679756080	https://ic.pnu.edu.ua/en/for-foreign-students/
Visa	SK TRNAVA01	Ing. Mária Hercegová International Relations Office maria.hercegovova@truni.sk tel: +421 33/59 392 07	http://www.truni.sk/en/practical-information-mobile-students
	UA021252609159	Assoc. prof. Dr. Oleksandr Kovalyshyn Mobility Coordinator of Law Institute: oleksandr.kovalyshyn@pnu.edu.ua +380679756080	https://ic.pnu.edu.ua/en/for-foreign-students/
Insurance	SK TRNAVA01	Ing. Mária Hercegová International Relations Office maria.hercegovova@truni.sk tel: +421 33/59 392 07	http://www.truni.sk/en/insurance
	UA021252609159	Assoc. prof. Dr. Oleksandr Kovalyshyn Mobility Coordinator of Law Institute: oleksandr.kovalyshyn@pnu.edu.ua +380679756080	https://ic.pnu.edu.ua/en/for-foreign-students/
	SK TRNAVA01	Ing. Mária Hercegová International Relations Office maria.hercegovova@truni.sk	http://www.truni.sk/en/facilities-special-needs-students

Inclusion of participants with fewer opportunities	UA021252609159	Assoc. prof. Dr. Oleksandr Kovalyshyn Mobility Coordinator of Law Institute: oleksandr.kovalyshyn@pnu.edu.ua +380679756080	https://ic.pnu.edu.ua/en/for-foreign-students/
Mentoring	SK TRNAVA01	Ing. Mária Hercegová International Relations Office maria.hercegovova@truni.sk tel:+421 33/59 392 07	
	UA021252609159	Assoc. prof. Dr. Oleksandr Kovalyshyn Mobility Coordinator of Law Institute: oleksandr.kovalyshyn@pnu.edu.ua +380679756080	https://ic.pnu.edu.ua/en/for-foreign-students/
Grant payments	SK TRNAVA01	Ing. Mária Hercegová International Relations Office maria.hercegovova@truni.sk tel:+421 33/59 392 07	
	UA021252609159	Assoc. prof. Dr. Oleksandr Kovalyshyn Mobility Coordinator of Law Institute: oleksandr.kovalyshyn@pnu.edu.ua +380679756080	https://ic.pnu.edu.ua/en/for-foreign-students/

7. Recognition

Institutions commit to:

- Ensure recognition for activities satisfactorily completed. *[Please specify the recognition tools that will be used, e.g. [the European Credit Transfer and Accumulation System](#).]*

- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or non-academic organisations and the mobile participants.
- Accept all activities indicated in the learning agreement, or according to the learning outcomes of the modules completed abroad, as automatically counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Partners commit to taking measures to ensure recognition of student and staff mobility upon their return, including:
 - o Providing incoming mobile students and their sending institutions with free-of-charge transcripts. The documents must be in English or in the language of the sending institution and containing a full, accurate and timely record of the achievements at the end of the mobility period.
 - o A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
 - o Providing staff with a certificate for the activities completed. It is recommended to issue a certificate towards the end of the mobility period.

8. Grading systems of the institutions

It is recommended that receiving institutions provide the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#)¹³. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

SK TRNAVA01

ECTS grade	Local grade	Local definition	Percentage of grading scale
A	1	Excellent	100% - 91%
B	1,5	Very good	90% - 81%
C	2	Good	80% - 71%
D	2,5	Satisfactory	70% - 61%
E	3	Sufficient	60% - 51%
FX	4	Fail	50% - 0%

UA021252609159

ECTS grade	Local grade	Local definition	Percentage of grading scale
A	5	Excellent	100 – 90
B	4	Very good	89 – 80
C	4	Good	79 – 70
D	3	Satisfactory	69 – 60
E	3	Sufficient	59 – 50
Fx	2	Fail	49-1

¹³ The ECTS user's guide is available here: https://ec.europa.eu/education/resources-and-tools/document-library/ects-users-guide_en

9. Any other information regarding the terms of the agreement (optional)

The higher education institution located in a **Partner Country** of Erasmus+ further undertakes to:

Before mobility

- Provide information on courses (content, level, scope, language) well in advance of the mobility periods, so as to be transparent to all parties and allow mobile students to make well-informed choices about the courses they will follow.
- Ensure that outbound mobile participants are well prepared for the mobility, including having attained the necessary level of linguistic proficiency.
- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or enterprises and the mobile participants.
- Provide assistance related to obtaining visas, when required, for incoming and outbound mobile participants. Costs for visas can be covered with the mobility grants. See the information / visa section for contact details.
- Provide assistance related to obtaining insurance, when required, for incoming and outbound mobile participants. The institution from the Partner Country should inform mobile participants of cases in which insurance cover is not automatically provided. Provide guidance to incoming mobile participants in finding accommodation. See the information / housing section for contact details.

During and after mobility

- Ensure equal academic treatment and services for home students and staff and incoming mobile participants and integrate incoming mobile participants into the institution's everyday life, and have in place appropriate mentoring and support arrangements for mobile participants as well as appropriate linguistic support to incoming mobile participants.
- Accept all activities indicated in the learning agreement as counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Provide, free-of-charge, incoming mobile students and their sending institutions with transcripts in English or in the language of the sending institution containing a full, accurate and timely record of their achievements at the end of their mobility period.
- Support the reintegration of mobile participants and give them the opportunity, upon return, to build on their experiences for the benefit of the Institution and their peers.
- Ensure that staff are given recognition for their teaching and training activities undertaken during the mobility period, based on a mobility agreement.

Grant payments for mobility to "incoming" and "outgoing":

- Visas, travel documents are provided by the sending institution or mobile participants
- The participant shall be directly provided by unit costs (travel expenses, individual support)
- The participant from a Partner country shall receive grant (EUR) corresponding to individual support and to travel. The individual support from Erasmus+ EU funds for the mobility period is corresponding to EUR per month and EUR per extra days. The final amount of Erasmus+ EU funds for the mobility period shall be determined by multiplying the number of months of the mobility covered by Erasmus+ EU funds with the rate applicable per month for the receiving country concerned. In the case of incomplete months, the financial support from Erasmus+ EU funds is calculated by multiplying the number of days in the incomplete month with 1/30 of the unit cost per month. The amount of the grant to cover travel costs calculated is based on kilometric distance between the place of origin of the Participant and the venue of the activity. The online calculation tool must be used to calculate the distance, available on the Commission's website at http://ec.europa.eu/programmes/erasmusplus/tools/distance_en.htm.

The boarding pass and/or tickets are the supporting documents of the participant's mobility between the Sending Institution and the Host Organization, which indicate the participant's place of departure and arrival.

Payment of the grant: The participants shall receive a first pre-financing payment representing **70% of the financial support from Erasmus+ EU funds for individual and travel support and 30% in the last month of the mobility period after filling in the Erasmus+ mobility report EU Survey.**

First pre-financing payment shall be paid on the participants account within 20 calendar days following the signature of the grant agreement by both parties. The documents required for the pre-financing payment to be given are:

- Grant Agreement (original document)
- Letter of Acceptance (provided by the receiving institution)
- Learning Agreement for Studies (signed by both institutions and participant)
- a copy of the passport
- a copy of the visa
- health insurance valid in the host country
- Fly tickets and confirmation about its payment

(In case the participant did not provide the supporting documents in time, according to the sending institution's timeline, a later payment is accepted)

Bank fees for the transfer will be paid from the participant's grant itself

Health Insurance Coverage

Insurance coverage is mandatory. Basic coverage might be provided by the national health insurance of the sending country. Erasmus+ students at Trnava university must have an insurance that is valid in Slovakia, because Trnava university in Trnava does not provide any health insurance for students. The participant shall have adequate insurance coverage. The participants themselves are responsible for the insurance. Mandatory is commercial travel insurance for medical expenses, but other types of supplementary insurance are also recommended (liability insurance coverage). **Participants should be clearly informed by sending institution in advance** about issues related to health insurance, general liability insurance coverage for third party and personal accident coverage in the host country. The participant is responsible for mandatory and recommended insurance. Basic **health insurance coverage** is provided by the national health insurance of the student during his/her stay in another country. However, the coverage of the basic health Insurance or private insurance may not be sufficient, especially in case of repatriation and specific medical intervention. In that case, a complementary private insurance might be useful. **It is the responsibility of the institutions of the student to ensure that the participant is aware of health insurance issues.**

After the mobility – Recognition and Reporting

Mobility periods must be recognised by both HEIs as stipulated in the Learning Agreement. The receiving institution provides the sending institution and the student with a Transcript of Records (or equivalent document) within 4 weeks after the issuing of the student's results at the receiving institution.

Upon successful completion of the set of educational components included in the Learning Agreement and confirmed by the Transcript of Records sent by the receiving institution and made available to the student, the sending institution should fully recognise the agreed number of credits. It must then transfer them into the student's programme and use them to satisfy the qualification requirements.

The sending institution should specify clearly how the educational components taken abroad have been integrated into the home degree programme (when applicable, grades are converted).

In case the students have not completed them successfully at the receiving institution, institutional procedures should be defined for assessment of educational components. Such procedures should be communicated to students before the beginning of the mobility.

Another important document used in the European Higher Education Area is the Diploma Supplement. This document is designed to provide graduates with a transparent record of their achievements. Therefore, the educational components successfully completed abroad will be attached to the Diploma Supplement with their original titles (and their translation into the language(s) in which the Diploma Supplement is issued), the indication of the institution where they have been taken, and the credits and grades awarded.

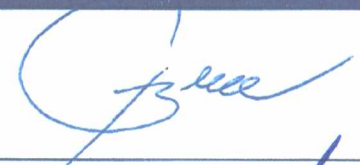
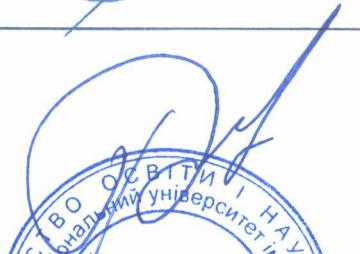

The institution should clearly define responsibilities for implementing and monitoring credit mobility and ensure that application procedures and selection criteria for credit mobility are transparent and fair, and that an appeal mechanism is in place.

A staff member should be appointed in each department or subject area and formally authorised to discuss the programme of study abroad with the student and to approve and sign the Learning Agreement on behalf of the sending institution, before the start of the mobility period and the Transcript of Records after the mobility period.

10. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code or name and city]	Name, function	Date	Signature ¹⁴
Trnava University in Trnava SK TRNAVA01	prof. PaedDr. René Bílik CSc. Rector	16/01/2023	
Vasyl Stefanyk Precarpathian National University Ivano-Frankivsk	Prof. Valentyna Yakubiv, First Vice-Rector	16/01/2023	 

¹⁴ Scanned copies of signatures or digital signatures may be accepted depending on the national legislation